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North America Public Training Classes

North America public classes are scheduled several months in advance. See the [Public Training Class Schedule](#) for details.

You will receive confirmation of your enrollment when you register. Your class enrollment is only guaranteed on receipt of payment. Altera® Customer Training must receive payment one week prior to the start date of a class. See Table 1 for ordering code and cost.

If you need to cancel your registration, you must inform Altera Customer Training at least five business days before the class is scheduled to receive either a 100 percent refund or a training credit that you can use to enroll in another class.

Altera Customer Training will not refund any part of the registration fee if you cancel within five business days of the scheduled class. In that case, you will receive a training credit that you can use to enroll in another class.

Altera Customer Training reserves the right to reschedule or cancel classes one week prior to the scheduled date. Registered participants will be informed of any such changes.

Table 1. Altera Public Training Class Ordering Codes and Cost

Ordering Code	Location	Altera Provides	Cost
ZPLT-SEAT	Altera or distribution sites	Room, PCs, manuals, instructor	\$695 per student per day (8:30 am - 5:00 pm)

Altera Training Classes at North America Customer Sites

North America in-house training can provide the most cost-effective way to meet training needs. Altera training courses can be taught at your company for up to 16 engineers for a fixed price. You can group courses together to meet your company's needs.

In-house training classes are scheduled in the order that requests are received. Altera Customer Training tries to schedule classes within three weeks of receiving a request. To schedule an in-house class, call (408) 544-7889 or email custrain@altera.com or contact your [local Altera sales representative](#).

Altera Customer Training must receive payment for on-site training classes at least two weeks prior to the scheduled date. See Table 2 for ordering code and cost.

Altera Customer Training must receive notification of an in-house class being cancelled or postponed at least two weeks in advance. If a class is cancelled or postponed within two weeks of its scheduled date, your company will be charged a penalty of 100 percent of the cost of the class plus any non-refundable travel costs.

Table 2. Ordering Code and Cost for Altera Training on Customer Site

Ordering Code	Location	Altera Provides	Cost
ZPLT-CLASS	Your company site	Manuals	\$4,500 per day with up to 16 students

Payment Policy (North America Classes)

Payment for Altera North America training classes and on-site training classes can be made by check or credit card.

Training Partners

The Altera Training Partner Program (ATPP) enables engineers outside of North America to receive high-quality training on Altera's products. As certified members of the ATPP, partners get information updates regularly from Altera to ensure they have the tools to teach Altera's latest technologies. Classes are usually taught in the local language. For further information and pricing, contact the [ATPP partner in your area](#).

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